



NATIONAL FOOD AUTHORITY

Bids and Awards Committee



Visayas Avenue, VASRA, Diliman, Quezon City 1128

www.nfa.gov.ph

INVITATION TO BID FOR THE PROCUREMENT OF DIESOLINE (FLEET CARD PROGRAM)

1. The NATIONAL FOOD AUTHORITY (NFA), through the **2025 NFA Corporate Operating Budget**, intends to apply the sum of **Two Million Four Hundred Twenty-One Thousand Four Hundred Eighty Pesos (₱2,421,480.00)**, inclusive of applicable government tax and fees, being the ABC to payments under the contract for Procurement of Diesoline(Fleet Card Program) with **Project Identification Number 2025-04**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NFA now invites bids for the above Procurement Project. Delivery of the Goods is required for ten **(10) months of service upon receipt of the Notice to Proceed (NTP)**. Bidders should have completed, within the last ten **(10) months** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005-Tie-Breaking Method, the Bids and Awards Committee (BAC) shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is **“DRAW LOTS”**, in the event that the two (2) or more bidders have been post-qualified and determined as the bidder having the LCRB, based on the following procedures:
 - a. In alphabetical order, the bidders shall pick one rolled paper.
 - b. The lucky bidders who would pick the paper with a **“CONGRATULATIONS”** reward shall be declared as the final bidder having the LCRB and recommended for award of the contract.

5. Prospective Bidders may obtain further information from **NFA Central Office BAC Secretariat** and inspect the Bidding Documents at the address given below from Mondays to Fridays during office hours from 8:00 AM – 5:00 PM except non-working days (i.e. Saturday and Sunday), legal holiday, or special non-working holiday, or other non-working days duly declared by the President, Governor, Mayor or other Government Official authorized to make such declaration.
6. A complete set of Bidding Documents may be acquired by interested Bidders on **07 February 2025 to 27 February 2025**, from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (P5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees through official e-mail.
7. The **NATIONAL FOOD AUTHORITY** will hold a Pre-Bid Conference on **14 February 2025, 9:00 a.m.** at the **7th Floor ODA Conference Room, NFA Building, Visayas Avenue, Brgy. VASRA, Diliman, Quezon City** and through video conferencing or webcasting *via* **meet.google.com/izi-wchs-nio**, which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **27 February 2025, 8:30 a.m.** Late bids shall not be accepted
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on **27 February 2025, 9:00 a.m. onwards** at the **7th Floor ODA Conference Room, NFA Building, Visayas Avenue, Brgy. VASRA, Diliman, Quezon City** and via Google Meet platform with this link **meet.google.com/izi-wchs-nio** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. The **NATIONAL FOOD AUTHORITY** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

Procuring Entity	NATIONAL FOOD AUTHORITY
Address	6th floor, General Services Division, Administrative and General Services Department, NFA Building, Visayas Avenue, Brgy. VASRA, Diliman, Quezon City
Contact Person	Leslie M. Navarro <i>Head, BAC Secretariat</i>

E-mail Address	bac@nfa.gov.ph
Website	www.nfa.gov.ph

13. You may visit the following websites for downloading of Bidding Documents: Philippine Government Electronic Procurement System (PhilGEPS-<https://philgeps.gov.ph>) and NFA website (www.nfa.gov.ph)

07 February 2025

SGD.
ENGR. JOHN ROBERT R. HERMANO
BAC Chairperson