

### REQUEST FOR QUOTATION

Date: May 30, 2025

RFQ No. **NFA-CVR-ROPC-2025-E-002**

1. The National Food Authority – Cagayan Valley Region (NFA-CVR), through its Regional Office Procurement Committee (ROPC) intends to procure **“SUPPLY, DELIVERY, AND INSTALLATION OF COB EQUIPMENT FOR CVRO”** through Section 53.9 Negotiated Procurement – Small Value Procurement of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.
2. The Total Approved Budget for the Contract is Pesos: Three Hundred Thirty-Nine Thousand Eight Hundred Twenty-Five Only (**₱339,825.00**) to be sourced from the Corporate Operating Budget of the National Food Authority.

Lot No.	Item Description	Quantity	Unit	Approved Budget for the Contract (ABC) (Inclusive of VAT)	Delivery Schedule
1	<b>SUPPLY, DELIVERY, AND INSTALLATION OF ONE (1) UNIT VIDEOCONFERENCING SYSTEM WITH COMPLETE ACCESSORIES</b>	1	set	PHP286,000.00	Within 30 days from receipt of Notice to Deliver
2	<b>SUPPLY AND DELIVERY OF ONE (1) UNIT A3+ MULTIFUNCTION PRINTER</b>	1	unit	PHP53,825.00	
<b>TOTAL</b>				<b>PHP339,825.00</b>	

Please submit your duly signed quotation addressed to the Regional Office Procurement Committee (ROPC) Chairperson and to the given address below, on or before **10:00 AM of June 4, 2025** subject to the compliance with the Terms and Conditions provided on this Request for Quotation (RFQ).

**JENNELYN G. PASAY-AN, CPA**

*Chairperson, Regional Office Procurement Committee*

*2<sup>nd</sup> Floor, National Food Authority, Mabini, Santiago City, Isabela*

*Email: [region2@nfa.gov.ph](mailto:region2@nfa.gov.ph)*

Interested bidders/suppliers shall also submit a copy of the following documents along with the quotation on or before the above specified deadline of submission of quotation:

- a. PhilGEPS Registration Number
- b. 2025 Mayor's/Business Permit
- c. Original duly Notarized Omnibus Sworn Statement (OSS); **and** if applicable, Original duly signed Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; **or** Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.
- d. Updated Tax Clearance

e. Latest Income Tax Return and Business Tax Return:

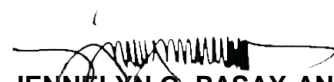
BIR forms to be submitted	BIR Form Number	
	Individual Tax Payer	Non-Individual Tax Payer
A. 2024 Annual Income Tax Return	1701	1702
B. Business Tax Return (whichever is applicable)		
i. Quarterly Value Added Tax Return for the 1st Quarter of 2025	2550-Q	2550-Q
ii. Quarterly Percentage Tax Return for the 1 <sup>st</sup> Quarter of 2025	2551-Q	2551-Q

f. Terms and Conditions duly conformed by the offeror (signed in every page).

The Head of the Procuring Entity (HoPE) of the NFA-CVR reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

Opening of Quotation is on **June 4, 2025, 10:00 AM** at the NFA-CVR Conference Hall 2<sup>nd</sup> Floor, National Highway Brgy. Mabini, Santiago City.

For further inquiries, please contact **Ms. ZENAIDA M. TAPALES**, Secretariat Head, NFA-CVR, National Highway Brgy. , with telephone number (078) 305 1528 or email address [bac.region2@nfa.gov.ph](mailto:bac.region2@nfa.gov.ph).

  
**JENNELYN G. PASAY-AN**  
 A/Assistant Regional Manager/  
 Chairperson, NFA CVROPC

Posting:            PhilGEPS                      – May 31, 2025  
                          NFA Website                    – May 31, 2025  
                          Conspicuous Places           – May 31, 2025

**“SUPPLY, DELIVERY, AND INSTALLATION OF COB EQUIPMENT FOR CVRO”**

**REQUEST FOR QUOTATION (RFQ)**

Date : \_\_\_\_\_  
RFQ NO. : NFA-CVR-RPC-2025-E-002

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Business/Mayor's Permit No. : \_\_\_\_\_  
TIN: \_\_\_\_\_  
PhilGEPS Registration Number \_\_\_\_\_  
(Required):

Please quote your lowest price on the item listed below and submit your quotation in a Sealed Envelope duly signed by your authorized representative not later than 4<sup>th</sup> day of June 2025.

**JENNELYN G. PASAY-AN**  
A/Assistant Regional Manager  
Chairperson, NFA CV ROPC

Lot No.	Item Description	Quantity	Unit	Approved Budget for the Contract (ABC) (Inclusive of VAT)	Bid offer, PHP (INCLUSIVE OF VAT AND ALL OTHER TAXES)
1	<b>SUPPLY, DELIVERY, AND INSTALLATION OF ONE (1) UNIT VIDEOCONFERENCING SYSTEM WITH COMPLETE ACCESSORIES</b>	1	set	PHP286,000.00	
2	<b>SUPPLY AND DELIVERY OF ONE (1) UNIT A3+ MULTIFUNCTION PRINTER</b>	1	unit	PHP53,825.00	

\_\_\_\_\_  
Supplier's Name and Signature

\_\_\_\_\_  
Date

To be accomplished if the Supplier cannot attend the Opening of Sealed Offers.

**WAIVER**

I hereby waive my right to be present and/or witness the Opening of Sealed Offers to be undertaken by the procuring entity at the place and time mentioned in the Invitation to Submit Quotation.

\_\_\_\_\_  
Supplier's Name and Signature

## **TERMS AND CONDITIONS:**

### **A. QUOTATION**

1. Bidders shall provide correct and accurate information required in this form
2. Price quotations must be valid for a period of forty-five (45) calendar days from the deadline of submission.
3. Price quotation/s, to be denominated in Philippine Peso, shall include taxes, duties and/ or levies payable;
4. Quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
5. The quotation shall be considered as fixed prices and therefore not subject to price escalation during the contract implementation.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or your duly authorized representative.
7. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the NFA CV RPC shall adopt and employ “draw lots” as the tie-breaking method to finally determine the single winning bidder in accordance with GPPB Circular 06-2005
8. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
9. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its IRR.

### **B. DELIVERY SCHEDULE/SCHEDULE OF REQUIREMENTS**

1. The supply, delivery, and installation of the equipment shall be made by the Supplier/Contractor at the NFA-CVRO, National Highway Brgy. Mabini, Santiago City within **thirty (30) calendar days** upon receipt of the Notice to Deliver (NTD).
2. The supplier must notify the NFA CVRO in advance—via written notice, phone call, text message, or other means—before delivery to ensure their availability for receiving and inspecting the items.
3. The supplier shall shoulder all the delivery expenses to the NFA Office, including the cost of delivering the replacement for the rejected item/s. Any expenses, losses or damages incurred while the goods are in transit from supplier's depot to the NFA shall be the sole responsibility of the supplier.
4. The supplier shall provide to the NFA, product brochure/ literature/ information materials containing relevant features of the items, upon delivery.
5. The delivery shall be covered by appropriate documents such as the duly accomplished Sales Invoice (SI) and Delivery Receipt (DR). In the absence of such documents, the items shall not be accepted.
6. Delivery includes **installation, configuration, and functional testing** of all items at the designated site. The supplier must conduct **on-site user orientation/training** upon installation.

### **C. TECHNICAL SPECIFICATIONS**

1. For Lot 1 – Supply, Delivery, and Installation of one (1) unit videoconferencing system with complete accessories, as indicated in the attached “**Annex A**”
2. For Lot 2 – Supply and Delivery of one (1) unit A3+ Multifunction printer, as indicated in the attached “**Annex B**”

### **D. INSPECTION**

1. Upon delivery of goods, the designated Regional Inspection Team shall conduct inspection to verify that the delivered items meet the specified requirements. This Physical Inspection shall take place in the presence of the Supplier or its authorized representative.
2. All delivered items must include the complete ancillary and accessories as specified in the technical specifications.
3. All delivered items shall be free from defects and damage. Any items found with defects or damage during the inspection will not be accepted.
4. After the physical inspection and installation of the delivered items, the Supplier or their authorized representative will demonstrate the operation of the system to the end-users.
5. All delivered units will be tested through actual operation to assess their performance against the technical requirements. The Supplier shall bear all expenses related to testing.
6. The Regional Inspection Team will prepare an Inspection Report detailing the findings and observations of the delivered goods. The report will include a recommendation on whether the goods should be accepted or rejected for replacement.

### **E. WARRANTY**

The Supplier shall provide a Certificate of Warranty for a period of one (1) year, starting from the date of acceptance of the delivered items/goods by the NFA.

The Supplier shall submit a warranty security for a minimum period of one (1) year, which will be retained until the warranty period expires. This security can be in the form of either a retention money equivalent to 2% of the contract price or a special bank guarantee equivalent to 2% of the Contract Price.

The said amounts shall only be released after the lapse of the warranty period provided however, that the items delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.

The NFA shall promptly notify the Contractor in writing, of any claims arising under this warranty. Upon receipt of such notice, the Contractor shall, repair or replace the defective Goods or parts within seven (7) calendar days thereof without cost to the NFA.

### **F. REPLACEMENT OF REJECTED ITEMS**

If the results of the physical inspection show that the goods delivered is not in accordance with the specifications, the NFA shall inform the Supplier in writing, immediately citing the reasons for rejection and advise for the replacement within five (5) calendar days after receipt of Notice of Rejection. However, no rejected goods shall be pulled out from the NFA until acceptable replacements have been received by NFA.

## **G. PAYMENT**

The NFA shall pay the supplier upon complete delivery of the total goods contracted and after issuance of Certificate of Completion and Acceptance at the NFA-CVR, National Highway Brgy. Mabini, Santiago City. Payment shall be made within fifteen (15) calendar days upon receipt of billings and complete supporting documents in accordance with existing NFA Standard Operating Procedures and subject to the usual accounting and auditing rules and regulations, as follows:

- a. Supplier's written request for payment
- b. Accomplished Disbursement Voucher
- c. Original copy of the Sales Invoice and Delivery Receipt
- d. Notice of Award (photocopy)
- e. Purchase Order
- f. Notice to Deliver (photocopy)
- g. Certificate of Complete Delivery and Acceptance
- h. Inspection Report of RIT
- i. Other necessary pertinent documents

## **H. LIQUIDATED DAMAGES**

For failure to deliver the goods within the specified schedule of delivery period or partially delivers or failure to replace the rejected quantity within the time specified, Supplier agrees to pay a penalty of **one tenth of one percent (1/10 of 1%)** of the money value of the undelivered quantity per day of delay, which amount of penalty shall be settled in cash or deducted from any amount of claim from the NFA.

No penalty for delay shall be imposed on supplier if the cause of the delay is imputable to NFA or to any fortuitous event or force majeure.

## **I. OBLIGATIONS OF THE NFA**

1. To issue a Notice of Award, Purchase Order, and Notice to Deliver.
2. The Regional Inspection Team shall conduct an inspection of the delivered item based on the given technical specifications.
3. The Regional Inspection Team shall validate the delivery, conformance to technical specifications. The Team shall be composed of the following:

Team Leader : Regional Engineer  
Members : IO III & RSQAO

4. To inspect the items in the presence of the supplier or its authorized representative. Should there be defects, non-conformity to required specifications and any other reasons for rejection, the NFA shall immediately notify the supplier in writing.
5. The NFA shall issue the Certificate of Delivery and Acceptance upon satisfactory delivery.

## **J. OBLIGATIONS OF THE SUPPLIER**

1. The Supplier shall deliver the items at its own expense and test them in accordance with the NFA technical specifications within thirty (30) calendar days after receipt of the Notice to Deliver.
2. The Supplier or its authorized representative shall personally witness the inspection, testing and evaluation to be conducted by the Inspection Team.

3. The Supplier shall be obliged to submit a corresponding Certificate of Warranty of one (1) year.
4. The Supplier shall strictly comply with the prescribed NFA technical specifications and shall provide the manufacturer's Technical brochure and/or Operating Manual of the items.
5. The Supplier shall use durable packaging materials to protect the items during transport/deliveries to NFA Regional Office 02, Mabini, Santiago City.
6. The Supplier shall issue an Invoice addressed to the NFA as proof of payment.

CONFORME:

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

## TECHNICAL SPECIFICATIONS

## SUPPLY, DELIVERY, AND INSTALLATION OF ONE (1) SET VIDEOCONFERENCING SYSTEM WITH COMPLETE ACCESSORIES

*Bidders must state here either "COMPLY" or "NOT COMPLY" in the column "Statement of Compliance" against each "Specification". Non conformity to the given technical specifications will mean disqualification of the bidder.*

ITEM/ DESCRIPTION	SPECIFICATION	STATEMENT OF COMPLIANCE
Smart TV	<b>Display:</b> Screen Size - 75"	
	Resolution - 4K (3,840 x 2,160)	
	Refresh Rate - 60 Hz	
	<b>Video:</b> Processor 4K, High Dynamic Range (HDR), Contrast Enhancer	
	<b>Audio:</b> Adaptive Sound, Immerse virtual sound that tracks the action	
	<b>Speakers:</b> 2.0CH (20w)	
	<b>Smart Feature:</b> Multi Device Experience	
	Mobile to TV, Sound Mirroring, Wireless TV On	
	<b>Connectivity:</b> Bluetooth, WIFI, Wireless	
CPU	<b>Form Factor:</b> Small Form Factor (SFF) chassis, compact and space-saving design, or its equivalent	
	<b>Processor:</b> Minimum <b>6-core, 12-thread</b> processor with a base clock speed of at least <b>2.5 GHz</b> , and turbo boost up to <b>4.0 GHz</b> (e.g., Intel Core i5 11th Gen, AMD Ryzen 5 5000 series, or its equivalent)	
	<b>Memory (RAM):</b> Minimum <b>8 GB DDR4</b> RAM, upgradeable to <b>32 GB</b> , or its equivalent	
	<b>Storage:</b> At least <b>256 GB NVMe SSD</b> , expandable via <b>M.2</b> or <b>SATA</b> slot, or its equivalent	
	<b>Graphics:</b> Integrated graphics capable of handling <b>HD/4K video output</b> for smooth videoconferencing, or its equivalent	
	<b>Video Output:</b> At least <b>two video ports</b> (e.g., DisplayPort, HDMI, or equivalent) for dual-monitor support for videoconferencing, or its equivalent	
	<b>USB Ports:</b> Minimum of <b>6 USB ports</b> (including USB 3.2 Gen 1, USB 2.0, and at least one <b>USB-C</b> for peripheral connectivity), or their equivalent	
	<b>Networking:</b> Built-in <b>Gigabit Ethernet</b> port for reliable wired internet connection, or its equivalent	
	<b>Wireless Connectivity:</b> Optional <b>Wi-Fi 6</b> and <b>Bluetooth 5.1</b> , or equivalent, for wireless peripherals and network access	
	<b>Operating System:</b> Pre-installed, licensed <b>Windows 10 Pro</b> or <b>Windows 11 Pro</b> , or its equivalent	
	<b>Power Supply:</b> Minimum <b>200W, 80 PLUS Bronze certified</b> power supply, or its equivalent	
	<b>Security Features:</b> Includes <b>TPM 2.0</b> for encryption, <b>chassis intrusion detection</b> , and <b>lock slot</b> , or their equivalent	
Conference Camera System with dual speaker and mic pods set	<b>CAMERA</b>	
	<b>Zoom:</b> 15x HD zoom (5x optical + 3x digital)	
	<b>Pan:</b> 180° (±90°)	
	<b>Tilt:</b> 140° (+50° / -90°)	
	<b>Field of View - Diagonal:</b> 90° , Horizontal: 82° , Vertical: 52°	
	<b>Total Room Coverage:</b> 262° wide x 192° tall (field of view + pan and tilt)	
	Resolutions @ 30fps: 4K Ultra HD, 1440p, 1080p, 900p, 720p, and SD	
	Resolutions @ 60fps: 1080p, 720p	



	<b>RightLight Technologies:</b> Wide Dynamic Range (WDR), low-light compensation, video noise reduction, low-light saturation optimization	
	<b>Privacy:</b> Lens parks at -90° in sleep mode for assured privacy	
	<b>MIC PODS</b>	
	<b>Pickup Range:</b> 7 m diameter	
	Four omnidirectional microphones forming eight acoustic beams	
	<b>AEC:</b> Acoustic Echo Cancellation	
	<b>VAD:</b> Voice Activity Detector	
	Background noise suppression	
	Mute button with LED status indicator	
	Captive 2.95 m 12-pin cable	
	Daisy chain up to 7 Rally Mic Pods	
	<b>Frequency Response:</b> 90Hz – 16kHz	
	<b>Sensitivity:</b> >-27 dB +/-1dB @ 1Pa	
	<b>Microphone data rate:</b> 48 kHz	
	<b>SPEAKERS</b>	
	High-performance 76 mm driver with rare-earth magnet	
	Patent-pending suspension system eliminates vibration- induced camera shake and audio interference	
	Mini XLR cable connects to Display Hub for both signal and power	
	Speaker volume 95dB SPL @1W, 100dB SPL @7.5W, both +/- 2dB at ½ meter	
	<b>Sensitivity:</b> 95+/-2 dB SPL at ½ meter	
	<b>Distortion:</b> 200Hz–300Hz <2.5%, 300Hz–10kHz < 1% @7.5W	
	<b>Sampling rate:</b> 48 kHz	
<b>Advanced Keyboard and Mouse</b>	Wireless	
<b>Mobile Removable TV Stand</b>	Steel/Black	
	Fits 55"-80" Flat Panel LED. LCD TVs.	
	Heavy Duty, designed to carry up to 200lbs	
	Adjustable height with tray	

## TECHNICAL SPECIFICATIONS

### “SUPPLY AND DELIVERY OF ONE (1) UNIT A3+ MULTIFUNCTION PRINTER”

*Bidders must state here either “COMPLY” or “NOT COMPLY” in the column “Statement of Compliance” against each “Specification”. Non conformity to the given technical specifications will mean disqualification of the bidder.*

ITEM/DESCRIPTION	SPECIFICATION	STATEMENT OF COMPLIANCE
<b>1. Type</b>	Brand-new A3+ Inkjet Multifunction Printer	
	Capable of Print, Scan, Copy, and Fax functions	
	Must support paper sizes up to A3+ (329mm x 483mm)	
	Energy-efficient (with Energy Star or equivalent rating)	
<b>2. Print Features</b>	Print Technology: Inkjet or Piezoelectric Drop-on-demand	
	Print Resolution: Minimum 4800 x 1200 dpi	
	Print Speed: At least 20 ipm (black), 15 ipm (color) based on ISO/IEC standards	
	Duplex Printing: Automatic (at least up to A4/legal size)	
<b>3. Scan and Copy Features</b>	Scanner Type: Flatbed with Automatic Document Feeder (ADF)	
	Optical Resolution: Minimum 1200 x 2400 dpi	
	ADF Capacity: Minimum 30 sheets	
	Copy Speed: Minimum 10 cpm (black), 7 cpm (color)	
<b>4. Fax Features</b>	Built-in Super G3 Fax with PC Fax support	
	Fax Memory: At least 100 pages	
	Must support speed dial and group dial features	
<b>5. Paper Handling</b>	Input Tray: Minimum 250 sheets	
	Output Tray: Minimum 100 sheets	
	Supported Media Sizes: A3+, A3, A4, Legal, Letter, B4, B5, Envelopes	
	Media Types: Plain, Photo, Envelope, Label	
<b>6. Connectivity</b>	Wired: Ethernet (10/100 Mbps) and USB 2.0 or higher	
	Wireless: Wi-Fi (802.11 b/g/n) and Wi-Fi Direct	
	Must support mobile printing (AirPrint, Mopria, Google Cloud Print, or equivalent)	
<b>7. Display &amp; Controls</b>	Touchscreen LCD Display: Minimum 2.7 inches, full color	
	Must support standalone operation (copy, scan, fax setup)	
<b>8. Ink System</b>	Refillable Ink Tank System (non-cartridge based)	
	Individual ink tanks for Black, Cyan, Magenta, and Yellow	
	Ink Yield (Initial Inks Supplied):	
	- Black: At least 7,500 pages (ISO/IEC 19752 or equivalent)	
	- Color (combined): At least 6,000 pages (ISO/IEC 24711 or equivalent)	
<b>9. Software &amp; OS Compatibility</b>	Compatible with latest Windows 10/11 and macOS versions	
	Must include software for scanning, printing, and faxing	
	Drivers must be supplied in USB or downloadable format	
<b>10. Inclusions &amp; Accessories</b>	One full set of original ink included	
	Power cable, USB cable (if required), installation guide, and user manual	
	Installation and configuration by supplier included	
	Training session included	

11. Warranty & Support	Minimum 1-year warranty on parts and service	
	Free preventive maintenance twice during warranty period	
	On-site technical support within 48 hours of notification	

**Omnibus Sworn Statement (Revised)**  
***[shall be submitted with the Bid]***

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 2025 at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*