

Republic of the Philippines
NATIONAL FOOD AUTHORITY
 Sorsogon Provincial Office
 Cabid-an, Sorsogon City

INVITATION TO SUBMIT OFFERS

The National Food Authority, Sorsogon Provincial Office, invites all interested parties who are poultry and hog raisers, feedmillers, feed/industrial users to participate and submit offers to the Provincial Disposition Committee (PDC), Sorsogon Provincial Office, Cabid-an, Sorsogon City for the sale through public bidding of the water damaged stocks “Typhoon Glenda” at the minimum bid price indicated below on “as-is-where and no-selection-basis”.

LOT NO.	LOCATION	VARIETY	VOLUME (net kilogram)	Minimum Bid Price/kg
1	GID 3 Warehouse, Cabid-an, Sorsogon City	VCCW41	42,563.64	Php 10.00
		VCEW41	95,905.88	
		VCEW41	89,452.24	
		VCCW41	67,468.24	
		VACW41	113,671.96	
		VCEW41	34,648.48	
		VCEW41	52,418.40	
		VCEW41	13,228.28	
TOTAL			509,357.12	

The above items may be pre-inspected at the aforesaid warehouses during office hours. Offerors shall be required to post a bid bond equivalent to ten percent (10%) of the total amount based on the bidder’s price offer. It shall be in the form of Cash, Manager’s Check or Cashier’s Check payable to NFA.

Bid documents such as tender form, including Terms and Conditions shall be issued only to interested and qualified bidders after submission of the following pre-qualification requirements:

1. Letter of Intent (LOI).
2. Current NFA Certificate of Registration of License as poultry/hog raiser or as feed miller. The poultry/hog raiser shall have a minimum farm population as follows:
 - a) Poultry – 1,000 heads
 - b) Hog – 100 heads certified by NFA
3. The poultry/hog raiser or feed miller should have been in operation for at least 2 years. Feed millers must have hammer mill or technical capabilities in case of scientific formulation of feeds.
4. Barangay certification where the poultry/hog raising business/feed mill is being operated
5. Bureau of Animal Industry (BAI) Registration.
6. In case of a corporation/partnership:
 - a) SEC registration
 - b) Board resolution authorizing a representative employed by the firm to represent it in the transactions with NFA .
7. In case of single proprietorship:
 - a) Registration with DTI of business name
 - b) Special Power of Attorney authorizing an employee to represent the firm in all its transactions with the NFA relative to the proposed bidding.
 - c) Certified list of current officers.
8. Income Tax Return for previous year duly receives and stamped by the BIR.
9. Financial Statement of previous year’s operation duly certified by a CPA.

An authority to attend the pre-bidding conference shall be required from offerors who opt to send only his representative in the conference. Absence at the pre-bidding conference of a prospective offeror shall constitute a waiver and all things agreed upon in the conference shall be binding upon him.

A non-refundable bidding fee of P10,000.00 (TEN THOUSAND PESOS) shall be paid by the bidder to defray expenses for bidding forms and processing cost.

All documents submitted must be duly authenticated upon submission. Otherwise it will not be officially admitted as documents for pre-qualification

Deadline for the issuance of bidding documents to bidders shall not be later than March 17, 2015, at 12:00 o'clock in the morning.

The pre-bidding conference and bidding proper will be conducted at the NFA Sorsogon Provincial Office Conference Hall, Cabid-an, Sorsogon City on the following schedules:

ACTIVITIES	DATE/TIME
Publication of Invitation to submit offer	March 05-16, 2015
Pre-Bidding Conference	March 17, 2015, 9:00AM
Submission and Opening of Bids	March 17, 2015, 2:00PM

For further inquiries/details, you may contact the Provincial Disposition Committee at Telephone Number (056) 421-5221.

THE NATIONAL FOOD AUTHORITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, TO WAIVE ANY FORMALITIES OR DEFECTS FOUND THEREIN, TO ANNUL THE BIDDING PROCESS, AND REJECT ALL BIDS AT ANY TIME PRIOR TO THE AWARD, WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS, AND TO ACCEPT ONLY SUCH BIDS THAT ARE MOST ADVANTAGEOUS TO THE GOVERNMENT.

LILIAN LOGRONIO – JAROMAMAY (sgd.)
Officer-In-Charge
Chairman, Provincial Office Bidding Committee

**NATIONAL FOOD AUTHORITY
SORSOGON PROVINCIAL OFFICE
CABID-AN, SORSOGON CITY**

**TERMS AND CONDITION FOR THE PUBLIC BIDDING
OF 509,357.12 NET KILOGRAMS WATER DAMAGED STOCKS
CLASSIFIED AS FEED INGREDIENT**

I. COMMODITY/ CONDITION

Water damaged stocks for feed ingredients.

II. LOCATION/VOLUME

The stocks with a total of 509,356.62 net kilograms, are located at GID 3 warehouse, Cabid-an, Sorsogon City. It can be inspected at the said location during regular working days (Monday to Friday) from 8:00AM to 5:00PM. No samples shall be allowed to be taken.

III. MINIMUM BID PRICE

LOT NO.	LOCATION	VARIETY	VOLUME (net kilogram)	Minimum Bid Price/kg
1	GID 3 Whse,Cabid-an, Sorsogon City	VCCW41	42,563.64	Php 10.00
		VCEW41	95,905.88	
		VCEW41	89,452.24	
		VCCW41	67,468.24	
		VACW41	113,671.96	
		VCEW41	34,648.48	
		VCEW41	52,418.40	
		VCEW41	13,228.28	
TOTAL			509,357.12	

The Minimum Bid Price is Php 10.00 per kilogram as authorized per RO5-OPNS-B-076 and AO-2K14-B-005 dated February 13, 2015 and December 09, 2014, respectively.

IV. QUALIFICATION OF BIDDERS

The public bidding shall be limited to all persons, entities and corporation engaged in the business of poultry/hog raising and/or feed milling duly licensed /registered by the NFA and the Bureau of Animal Industry, and other concerned agencies.

The poultry / hog raisers shall have a minimum farm population as follows:

- a) Poultry - 1,000 heads
- b) Hog - 100 heads

V. BID, BID BOND AND PERFORMANCE BOND

1. All bidders shall bid on an “as is, where is” and “no selection” basis. This means that whole lot of bid stocks shall be withdrawn by the winning bidder/salvage buyer at the NFA designated warehouse.
2. The bid shall be accompanied by a bidder’s bond equivalent to ten (10%) of the total amount of the offer.
3. The bidder’s bond shall be in the form of CASHIER’S check in favor of NFA and shall accompany the sealed offer. Otherwise, said offer shall be automatically rejected.

4. The bidder's bond shall be valid for ten (10) calendar days.
5. Any bid bond maybe withdrawn before the award is made except for the three (3) highest bidders. The withdrawal shall be construed as waiver by the bidder concerned for the award of the sale. Moreover, any of the three highest bidders who withdraw their bidder's bond prior to the award shall be disqualified from participating in all biddings on disposition of damaged stocks to be conducted by the NFA for the current year.
6. The bidder's bond of a winning bidder shall automatically be converted into his performance bond once his Notice of Award is served.
7. No Manager's/Cashier's check secured by/withdrawn from the account of any person(s) other than the bidder that will be submitted as bid bond will not be accepted during the opening of the bids.
8. The winning bidder's performance bond which is equivalent to 10% of the total amount of the stocks awarded shall be released only upon completion of the withdrawal of the volume of awarded stocks and supported by a Certification of Issues/Balances issued by the concerned Warehouse Supervisor/s and duly noted and countersigned by the Provincial Manager and the Provincial Accountant.

VI. SCHEDULE OF THE PUBLIC BIDDING ACTIVITIES

ACTIVITIES	DATE/TIME
Publication of Invitation to Submit Offer	March 5-16, 2015
Pre-Bidding Conference	March 17, 2015, 9:00AM
Submission/Opening of Bids	March 17, 2015, 2:00PM

A rebidding shall be conducted in case of a failure of bidding, following the same procedures

VII. PURCHASE/PAYMENT AND ISSUANCE OF BID DOCUMENTS

1. All interested and qualified bidders may purchase the documents on the above dates upon submission of the documentary requirements stated in the Invitation to Submit Offer to the Committee Secretariat
2. The Secretariat shall review all the submitted documentary requirements, and if found to be in order, shall issue the Authority to Accept Payment (AAP) for the purchase and issuance of the bid documents.
3. Qualified bidders shall pay to the NFA Cashier a non-refundable bidding fee of **TEN THOUSAND PESOS (P10,000.00)**.
4. Upon compliance and completion of items 1 and 2 above and payment of the bidding fee, the Committee Secretariat shall issue to the qualified bidder/s the following bid documents.
 - 4.1 Copy of the Terms and Conditions of the Public Bidding.
 - 4.2 Copy of the Tender Form (pre-numbered)
 - 4.3 Replacement of lost Tender Form is allowed provided the bidder submits an Affidavit of Loss and pays the amount of P500.00 as replacement fee. No photo copy of the Tender form shall be accepted during the opening of the bids.

VIII. PRE-BIDDING CONFERENCE

1. The Pre-Bidding Conference shall be conducted on March 17, 2015, 9:00AM at NFA, Sorsogon Provincial Office to discuss the conduct of the bidding, its terms and conditions and other pertinent concerns and not necessarily to amend/modify the conduct of bidding.
2. Absence at pre-bidding conference of a prospective offeror/representative shall constitute a waiver and all things agreed upon in the said conference shall be binding upon him.
3. Only qualified bidders who purchased the bidding documents shall be allowed to raise questions/clarifications relative to the public bidding, during the pre-bid conference.

IX. BIDDING PROPER

1. The timepieces of the bidders and Bidding Committee shall be synchronized, official time of the schedule of the bidding proper will be the time of the clock in the NFA lobby
2. The bidding proper shall start on schedule. Late bidders shall be automatically disqualified.
3. Qualified bidders shall submit a sealed Tender Form duly accomplished and signed together with a bid bond as specified in Item No. V of this Terms of Reference.
4. Sealed bids shall be dropped in the official drop box before the opening of the bids starts.
5. The bids/offers shall be read and tabulated on the board in the presence of the bidder(s)/authorized representative(s), the Committee, COA and others present.
6. Tender Forms with erasures shall be automatically rejected. Hence, bidders are encouraged to carefully review and study their bid price before filling up the Tender Form.
7. The bidding can proceed even if there is only one interested bidder/offeror provided that he/she has qualified.
8. Bids that are below the minimum bid price shall automatically be rejected.
9. In case of a tie in the highest bid between two or more bidders, the volume subject of the bidding shall be awarded equally among them or the tie shall be broken through drawing of lots or toss coins method, depending on the agreements of the bidders concerned.
10. During the bidding, the bidder's authorized representative shall be required to present Identification Card or any other documentary proof for sole proprietorship/partnership; or an employee, officer or official of the company/corporation, if corporation.

X. POST QUALIFICATION

The bid offer and their support documents shall be subject to post-evaluation to determine their responsiveness.

XI. PAYMENT OF WINNING BIDDER/AWARD

1. The sale shall be awarded to the highest complying bidder who offers on bid at or above the minimum bid price.
2. Full payment for the whole lot as bidder shall be made within forty eight (48) hours from receipt of the Notice of Award, either in CASH, MANAGER's or CASHIER's check.
3. In the event the awardee fails to remit payment or withdraw his bid within the specified 48-hour period, the bidder's bond shall be automatically forfeited in favor of the NFA, without the necessity of court action. In which case, the Bidding Committee shall reconvene and decide whether to award the stocks to the next higher bidder or conduct a rebidding.

XII. WITHDRAWAL OF STOCKS

1. The volume of awarded stocks should be withdrawn by the winning bidder within five (5) working days from the date of payment. Otherwise, a storage fee of P5.00/bag/month on the remaining unwithdrawn balance shall be imposed to winning bidder. Any fraction of a month shall be computed as one month.
2. The Provincial Manager shall ensure that the total volume subject of the Notice of Award and paid by the bidder shall be fully served.
3. Withdrawal of the damaged stocks shall be supported by the Authority to Issue (AI) and covered by a Warehouse Stock Issue (WSI)
4. Stocks bidden or sold through negotiated sale shall be withdrawn in the presence of the Senior GOO (PSQAO), COA representative, and the GSIS/assigned Insurance Adjuster.
5. The expenses incurred during withdrawal shall be for the account of the awardee.
6. Statement of Actual Withdrawal in six (6) copies shall be issued to the winning bidder/salvage buyer to document the transaction.
7. The Provincial Manager and the Bidding Committee must ensure that the scales (platform/truck scale) are properly checked, verified and calibrated before any stock

- issuances and weighing documentation are witnessed and countersigned by the bidder or his duly authorized representative. This is to avoid complaints of short weighing.
8. In case of un-served balance, the WSII shall submit a Certificate of Issues and Balances to be countersigned by the Provincial Manager and the Provincial Accountant.
 9. The voucher for refund should be accompanied by the following supporting documents:
 - a. Letter Request for refund of Performance Bond
 - b. Certificates of Issues and Balances issued by the Warehouse Supervisor II of the warehouse duly countersigned by the Provincial Manager/Provincial Accountant
 - c. Original copy of the Official Receipt of payment of bidder's performance bond
 10. It shall be the responsibility of the bidder to ensure that the above stated supporting documents are submitted as attachment to the voucher for refund.
 11. Payment of the claim for refund shall be subject to the usual accounting and auditing rules and regulation.

XIII. REFUND

A. UNSERVED BALANCE

1. NFA shall refund to the bidder the equivalent money value of the volume (in kg) of the unserved balance, if there is any.
2. Voucher for refund should be accompanied by the original copy of the following supporting documents:
 - a. Letter request for refund signed by the bidder or his duly authorized representative.
 - b. Certification of Issues and Unserved Balance issued by the Warehouse Supervisor II of the warehouse, duly countersigned by the Provincial Manager/OIC and the Provincial Accountant.

XIV. PENAL CLAUSE

1. Bidders who commit the following acts shall, upon conviction, suffer the appropriate penalties prescribed under existing laws:
 - a. When two or more bidders agree and submit different bids as *bona fide* bidders, all the while knowing that the bid(s) of one or more of them is so higher than the other, and that the contract will surely be awarded to the pre-arranged highest bid.
 - b. When a bidder maliciously submits different bids through two or more persons to create the expression of competition that does not in fact exist so as to emerge as the winning bidder.
2. All bids that are in deliberate violation of the Terms, Conditions and other requirements of this particular bidding activity shall be dealt with accordingly.

APPROVED:

THE PROVINCIAL OFFICE BIDDING COMMITTEE BY:

LILIAN LOGRONIO-JAROMAMAY (sgd.)

Officer-In-Charge and Chairman, Provincial Office Bidding Committee

March 04, 2015

Interested bidders shall submit valid photocopies of the following requirements:

1. Letter of Intent;
2. DTI Certificate and/or Mayor's Permit;
3. Special Power of Attorney (in case of a representative);
4. Valid Government ID.

Hereunder are the conditions of the sale:

1. The above items may be inspected at the aforesaid warehouse during office hours.
2. Interested bidder may secure bidding documents from the Operations Section upon payment of a non-refundable/non-transferable bidding fee of **P 5,000.00** not later than February 27, 2015, at 12:00 o'clock in the morning.
3. Offerors are required to post a bid bond equivalent to ten percent (10%) of the total amount based on the bidder's offered price. It shall be in a form of cash, Manager's check, or cashier's check payable to NFA.
4. The bidder's price offer shall be submitted in a sealed envelope and shall be opened during the bidding proper in the presence of the offeror and the members of the Disposition Committee.
5. In the absence of the registered bidder, a representative is authorized to transact business for the particular bidding provided he/she must present Special Power of Attorney (SPA) in case of single proprietorship or a board resolution, if representing a corporation/cooperative or partnership.
6. The pre-bidding conference and the bidding proper will be conducted at the NFA Sorsogon Provincial Office on the following schedule;

Pre-bidding Conference and Bidding Proper - February 27, 2015 at 2:00PM
7. For the winning bidder, the Notice of Award shall be granted by NFA Sorsogon upon receipt of confirmation from the Regional Office.
8. Payment for the whole lot shall be made within five (5) working days from receipt of the Notice of Award either in the form of Cash, Manager's/Cashier's check.

9. Withdrawal of the awarded items shall be made and complete within seven (7) calendar days from the date of payment.

10. Failure to pay within the specified period shall mean forfeiture of the bidder's bond in favour of NFA. However, if payment is made within the specified period, bidder's bond shall be automatically considered as performance bond. Performance bond shall be forfeited in case the winning bidder failed to withdraw the awarded items and failed to follow the conditions of the award.

For further inquiries/details you may contact the Marketing Operations Section at Tel Nos. (056) 421-5221.

NFA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, TO WAIVE ANY DEFECTS OR INFORMALITIES THEREIN; TO ANNUL OR CANCEL THE BIDDING PROCESS AT ANY TIME PRIOR TO AWARD, IMPOSE ADDITIONAL TERMS AND CONDITIONS, AND ACCEPT THE PROPOSAL MOST ADVANTAGEOUS TO THE GOVERNMENT WITHOUT THEREBY INCURRING LIABILITY TO THE AFFECTED BIDDER WHATSOEVER.

LILIAN L. JAROMAMAY (sgd.)
Officer-In-Charge
Chairman, Disposition Committee

Republic of the Philippines
NATIONAL FOOD AUTHORITY
Sorsogon Provincial Office
Cabid-an, Sorsogon City

INVITATION TO SUBMIT OFFERS

The National Food Authority, Sorsogon Branch invites all interested bidders to participate and submit offers to the Provincial Disposition Committee, for the sale through Public Bidding of the following Unserviceable Empty Sacks based on the approved Minimum Bid Price (MBP) stated below on "As-Is Where-Is- Basis",

Lot No.	Location/Address	Sack Type	Quantity		Min. Bid Price
			Pieces	Estimated Weight	
1	GID 2 Whse., Cabid-an, Sorsogon City	FRS	950	199.50	P17.00
		PPRE50	139,984	13,298.48	
		PRMG50	1,757	210.84	
2	Juanillo 1 Whse. San Julian, Irosin, Sorsogon	PPMG50	1,231	92.325	P17.00
		PRMG50	119	14.28	

TOTAL	144,041	13,815.425	
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2. DTI Certificate and/or Mayor's Permit;
3. Special Power of Attorney (in case of a representative);
4. Valid Government ID.

Hereunder are the conditions of the sale:

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4. The bidder's price offer shall be submitted in a sealed envelope and shall be opened during the bidding proper in the presence of the offeror and the members of the Disposition Committee.
5. In the absence of the registered bidder, a representative is authorized to transact business for the particular bidding provided he/she must present Special Power of Attorney (SPA) in case of single proprietorship or a board resolution, if representing a corporation/cooperative or partnership.
6. The pre-bidding conference and the bidding proper will be conducted at the NFA Sorsogon Provincial Office on the following schedule;

Pre-bidding Conference and Bidding Proper - February 27, 2015 at 2:00PM
7. For the winning bidder, the Notice of Award shall be granted by NFA Sorsogon upon receipt of confirmation from the Regional Office.
8. Payment for the whole lot shall be made within five (5) working days from receipt of the Notice of Award either in the form of Cash, Manager's/Cashier's check.
9. Withdrawal of the awarded items shall be made and complete within seven (7) calendar days from the date of payment.
10. Failure to pay within the specified period shall mean forfeiture of the bidder's bond in favour of NFA. However, if payment is made within the specified period, bidder's bond shall be automatically considered as performance bond. Performance bond shall be forfeited in case the winning bidder failed to withdraw the awarded items and failed to follow the conditions of the award.

For further inquiries/details you may contact the Marketing Operations Section at Tel Nos. (056) 421-5221.

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CONDITIONS, AND ACCEPT THE PROPOSAL MOST ADVANTAGEOUS TO THE GOVERNMENT WITHOUT THEREBY INCURRING LIABILITY TO THE AFFECTED BIDDER WHATSOEVER.

LILIAN L. JAROMAMAY (sgd.)
Officer-In-Charge
Chairman, Disposition Committee