



NATIONAL FOOD AUTHORITY

Administrative and General Services Department

Visayas Avenue, Barangay VASRA, Diliman, Quezon City 1128

www.nfa.gov.ph

November 14, 2022

REQUEST FOR QUOTATION (RFQ)

RENOVATION /IMPROVEMENT OF L-SHAPED BUILDING

In relation to the **Small Value Method of Procurement**, pursuant to Sec. 53.9 of the Implementing Rules and Regulations of RA 9184, please quote your lowest price on the item listed in the attached **Tender Form**. The description of the item, including other requirements, is defined/indicated in the attached **Tender Form**.

Please submit the duly accomplished **Tender Form** and **other required documents** in a **sealed envelope** not later than **NOVEMBER 18, 2022, 12:00 pm**, to:

National Food Authority
6th floor, Administrative and General Services Department
General Services Division
Visayas Avenue, Diliman,
Quezon City

The following **eligibility documents** are also required to be submitted, for inclusion in the sealed envelope:

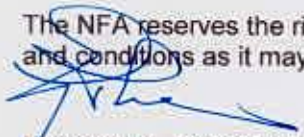
(Certified Photocopy of the Original, signed by your company's authorized representative)

1. Business Permit for the year 2022;
2. Latest Income Tax Return (Annual/Quarterly);
3. PCAB License;
3. PhilGeps Certification or Printout of PhilGeps Organizational Number; and
4. Notarized Omnibus Sworn Statement.

Below is the schedule of bidding activities:

ACTIVITY	DATE, TIME & PLACE
1. Posting of RFQ/Tender Form at PhilGEPS, NFA eBPS & conspicuous places	November 15, 2022 to November 18,, 2022
2. Sending of RFQ/Tender Form	November 15, 2022 to November 18,, 2022
3. Deadline for Submission of RFQ/Tender Form	November 18,, 2022 at 12:00 P.M.
4. Opening of RFQ/Tender Form	November 18,, 2022 at 2:00 P.M.

The NFA reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.


EVELYN H. TAGABAN

Division Chief, GSD and

Chairperson, Administrative and General Services Department Procurement Committee



TENDER FORM

TO: **EVELYN H. TAGABAN**
 Chairperson, AGSD Procurement Committee
 Administrative and General Services Department
 NATIONAL FOOD AUTHORITY
 NFA Compound, Visayas Avenue, Barangay Vasra, Diliman
 Quezon City 1128

After having carefully read and accepted your Technical Specifications, we quote you on the items at prices below:

DESCRIPTION	QTY	ABC	OFFER	
			UNIT COST	AMOUNT
RENOVATION / IMPROVEMENT OF L- SHAPED BUILDING <i>(Please see attached Terms of Reference)</i>	1 lot	P 950,000.00		
Supplier's Name:			TIN:	
Address:			E-mail Address:	
Telephone No.			Fax No.	
Supplier's Authorized Representative:			Date:	
Signature over Printed Name:				
Mode of Payment: 30 Working Days			NOTE:	
Duration of the Project: 30 Working days after receipt of approved NTP				
Validity of Offer: 120 days after opening of sealed offer				
Warranty Period: One (1) year				
The offer should include VAT for goods or services.				