



INVITATION TO BID

The **NATIONAL FOOD AUTHORITY**, Benguet Provincial Office, Loakan Road, Baguio City, through its Provincial Disposal Committee, invites all interested parties in the public bidding for the Sale of Junked/Unserviceable Properties listed below, "AS-IS-WHERE-IS NO SELECTION BASIS" on August 23, 2018.

	ITEMS/DESCRIPTION	QTY	MINIMUM BID PRICE (Php)
	LOT 1		12,607.03
1	CCTV CAMERA	1	
2	ASSORTED CPU	3	
3	ASSORTED PRINTER	3	
4	COMMUNICATION RADIO (ICOM)	2	
5	CELLPHONE ALCATEL ONE TOUCH	1	
6	UPS	1	
7	MOUSE	1	
8	COMPUTER MONITOR	6	
9	CLERICAL DESK	16	
10	BAMBOO SALA SET	1	
11	JUNIOR EXECUTIVE CHAIR, LEATHERETTE	1	
12	COMPUTER CHAIR WITH SWIVEL BASE	1	
13	COMPUTER TABLE WITH SWIVEL BASE	1	
14	JUNIOR EXECUTIVE CHAIR, LEATHERETTE	5	
15	WEIGHING SCALE	4	
16	CALCULATOR	1	
17	WALL CLOCK	1	
18	STEEL FILING CABINET	1	
19	WATER DISPENSER	1	
20	AVR	1	

	ITEMS/DESCRIPTION	QTY	MINIMUM BID PRICE (Php)
	LOT 2		6,065.50
21	USED TIRES - ASSORTED	31	
22	USED CAR BATTERIES – ASSORTED	9	
23	CAR SEATS	2	
24	WIRES	8 kg	
25	METALS FROM VEHICLES	105.25 kg	
26	ASSORTED PLASTIC WASTE MATERIALS	6.5 kg	
	LOT 3		
27	PALLETS	22 pcs	200.00
	TOTAL MINIMUM BID PRICE (LOTS 1,2 & 3)		18,872.53

The above items may be inspected at the NFA-Benguet Provincial Office, Loakan Road, Baguio City from 8:00AM of August 13, 2018 until 9:30AM of August 23, 2018 excluding Saturday, Sunday and Holiday.

Schedule of bidding activities are as follows:

ACTIVITIES	DATE	TIME
Posting	August 13, 2018	
Issuance of Bid Documents	August 13, 14, 15, 16,17 & 20, 2018	8:00AM – 5:00PM
	August 23, 2018	8:00AM – 9:30AM
Pre Bid Conference	August 23, 2018	10:00AM
Submission and Opening of Bids	August 23, 2018	10:30AM

The pre-bid conference and submission/opening of bids shall be conducted at NFA-Benguet Provincial Office, Loakan Road, Baguio City at the time specified above. Late bids shall not be accepted.

Hereunder are the conditions of the sale:

1. All interested bidders can purchase bidding documents upon payment of non-refundable bidding fee amounting to Two Hundred Pesos Only (P 200.00) and submission of the following documents:
 - a. Valid Business/Mayor's Permit/Barangay Business Clearance for 2018
 - b. SPA for sole proprietorship or Board Resolution for corporation, in case of authorized representative
2. A bidder's bond equivalent to ten percent (10%) of the total value of the bid in the form of Cash, and/or Manager's/Cashier's check payable to NFA shall accompany the sealed offer. Failure to comply with the bid bond requirement shall mean outright disqualification of the bid;
3. The bid bond shall be converted into performance bond upon issuance of Notice of Award;
4. Full payment shall be made by the winning bidder within three (3) working days from the receipt of the Notice of Award. Should the buyer fails to do so, the bid bond shall be forfeited in favor of NFA without necessity of court action;
5. Withdrawal of the awarded junked/unserviceable properties shall be made and completed within five (5) working days from the date of payment otherwise, a daily storage fee of Php 50.00 or its equivalent shall be charged to the average of whatever balance thereof not withdrawn within the period;
6. In case of non-withdrawal of the winning bidder of the awarded unserviceable properties or portions thereof, the performance bond will be forfeited in favor of the NFA without the need of a court action. The NFA has the right to disqualify the winning bidder to any future bidding;

For further information, please refer to the Administrative Section c/o Ms. Jennifer C. Paraton – AO III or Ms. Marites L. Parrocha – Acting Supply Officer of NFA-Benguet Provincial Office at telephone number 074-305-1807.

THE NATIONAL FOOD AUTHORITY-BENQUET PROVINCIAL OFFICE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, TO WAIVE ANY FORMALITIES OR DEFFECTS FOUND THEREIN AND TO ANNUL THE BIDDING WITHOUT THEREBY INCURRING ANY LIABILITY TO THE AFFECTED BIDDER OR BIDDERS AND TO ACCEPT ONLY SUCH BIDS MOST ADVANTAGEOUS TO THE GOVERNMENT.

CECILIA A. CONCUBIERTA
Provincial Manager



**NATIONAL
FOOD
AUTHORITY**

Loakan Road, Baguio City Tel. No.(074) 305-1807 email address: nfabaquiobenquet@yahoo.com

TENDER FORM

August 13, 2018

The Bidding Committee Chairman
National Food Authority
Loakan Road, Baguio City

Sir/Madam:

In connection with your invitation to Tender for the sale of junked/unserviceable properties now stored at NFA, Loakan Road, Baguio City, I/we wish to buy said properties on “**AS-IS-WHERE-IS AND NO SELECTION**” basis on the following price:

	ITEMS/DESCRIPTION	QTY	MINIMUM BID PRICE (Php)	BID/OFFER (Php)
	LOT 1		12,607.03	
1	CCTV CAMERA	1		
2	ASSORTED CPU	3		
3	ASSORTED PRINTER	3		
4	COMMUNICATION RADIO (ICOM)	2		
5	CELLPHONE ALCATEL ONE TOUCH	1		
6	UPS	1		
7	MOUSE	1		
8	COMPUTER MONITOR	6		
9	CLERICAL DESK	16		
10	BAMBOO SALA SET	1		
11	JUNIOR EXECUTIVE CHAIR, LEATHERETTE	1		

	ITEMS/DESCRIPTION	QTY	MINIMUM BID PRICE (Php)	BID/OFFER (Php)
12	COMPUTER CHAIR WITH SWIVEL BASE	1		
13	COMPUTER TABLE WITH SWIVEL BASE	1		
14	JUNIOR EXECUTIVE CHAIR, LEATHERETTE	5		
15	WEIGHING SCALE	4		
16	CALCULATOR	1		
17	WALL CLOCK	1		
18	STEEL FILING CABINET	1		
19	WATER DISPENSER	1		
20	AVR	1		
	LOT 2		6,065.50	
21	USED TIRES - ASSORTED	31		
22	USED CAR BATTERIES – ASSORTED	9		
23	CAR SEATS	2		
24	WIRES	8 kg		
25	METALS FROM VEHICLES	105.25 kg		
26	ASSORTED PLASTIC WASTE MATERIALS	6.5 kg		
	LOT 3			
27	PALLETS	22 pcs	200.00	
	TOTAL MINIMUM BID PRICE (LOTS 1,2 & 3)		18,872.53	
	TOTAL BID OFFER			

Enclosed, please find the cash/Manager's Check in the amount of _____ (Php _____) as Performance Bond.

It is understood that payment for the whole quantity shall be made within three (3) working days upon receipt of the **NOTICE OF AWARD** either in Cash/Manager's/Cashier's Check and I/we conform with the other provisions and/or conditions stated in the **INVITATION TO TENDER** dated _____.

Very truly yours,

Signature Over Printed Name

Name of Firm/Address

Contact Number