



# NATIONAL FOOD AUTHORITY

Sultan Kudarat Branch Office (Region XII)



Brgy. Dansuli, Isulan, Sultan Kudarat

Tel. No.: (064)-471-7785

[sultankudarat@nfa.gov.ph](mailto:sultankudarat@nfa.gov.ph)

## REQUEST FOR QUOTATION

SVPXII-SKT-2025-E-001

The National Food Authority – Sultan Kudarat Branch Office (NFA-SKBO), will undertake a **SMALL VALUE PROCUREMENT FOR THE REHABILITATION, REPLACEMENT, AND RELOCATION OF THE THREE-PHASE PRIMARY ELECTRICAL LINES AND METERING SYSTEM AT NFA-SPGC COMPOUND IN TACURONG CITY, SULTAN KUDARAT** in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184.

You may quote your **best offer** inclusive of VAT but not exceeding the total approved budget amounting to **Two Hundred Seventy-Two Thousand Seven Hundred Fifty-Six Pesos and 24/100 (₱272,756.24)** subject to attached Terms and Conditions.

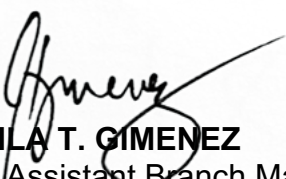
Submit your quotation duly signed by you or your authorized representative via **manual submission** together with the non-refundable **bidding fee of P500.00** not later than **July 11, 2025, 9:30 AM** at NFA – Sultan Kudarat Branch Office, Dansuli, Isulan, Sultan Kudarat. Late quotations shall not be accepted.

All quotations shall be submitted together with the following documents:

- a. Updated / Valid PhilGeps Certificate of Registration (Platinum Membership)  
**OR**
  - (i) 2025 Mayor's Permit
  - (ii) 2024 Income Tax Return
  - (iii) PhilGeps Registration Number
- b. Notarized Omnibus Sworn Statement
- c. Statement of Compliance to Technical Specifications
- d. Signed and Conformed Terms and Conditions
- e. Duly Signed Quotation Form

Only quotations with the required bidding fee and complete documentary requirements shall be included in the Abstract of Quotations to be prepared after the submission deadline.

For any clarification, you may contact telephone no. (064) 471-7785 or email address at [sultankudarat@nfa.gov.ph](mailto:sultankudarat@nfa.gov.ph).

  
**LUCILA T. GIMENEZ**  
OIC, Assistant Branch Manager /  
NFA-SKBO SVP Chairperson





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## QUOTATION FORM

### FOR THE REHABILITATION, REPLACEMENT, AND RELOCATION OF THE THREE-PHASE PRIMARY ELECTRICAL LINES AND METERING SYSTEM AT NFA-SPGC COMPOUND IN TACURONG CITY, SULTAN KUDARAT

*Project Reference No.: SVPXII-SKT-2025-E-001*

Date: \_\_\_\_\_

The NFA-SKBO Small Value Procurement Committee

Ma'am:

Having agreed to the Terms and Conditions of the Small Value Procurement (pursuant to Sec 53.9 of the Revised IRR of RA 9184) for the **REHABILITATION, REPLACEMENT, AND RELOCATION OF THE THREE-PHASE PRIMARY ELECTRICAL LINES AND METERING SYSTEM AT NFA-SPGC COMPOUND IN TACURONG CITY, SULTAN KUDARAT**, we hereby submit our quotation, inclusive of VAT and not exceeding the approved budget as follows:

a. Our total price quotation in words and figures, is:

\_\_\_\_\_  
\_\_\_\_\_

b. The total bid price includes cost of all taxes, such as, but not limited to: [specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties], which are itemized and reflected as follows:

Description	Lot	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
Rehabilitation, Replacement and Relocation of the Three Phase Primary Lines and Metering Systems at NFA SPGC Tacurong City, Sultan Kudarat	1		

c. We understand that you are not bound to accept the Lowest Quotation or any other quotation that you may receive.





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d. We likewise certify/confirm that the undersigned is the duly authorized representative of the bidder, and is granted full power and authority to do, execute and perform any, and all acts necessary to participate, submit the quotation, and to sign and execute the ensuing contract for the **REHABILITATION, REPLACEMENT, AND RELOCATION OF THE THREE-PHASE PRIMARY ELECTRICAL LINES AND METERING SYSTEM AT NFA-SPGC COMPOUND IN TACURONG CITY, SULTAN KUDARAT.**

e. If our quotation is accepted, we undertake:

1. To deliver the goods in accordance with the delivery schedule;
2. To provide performance security in the form, amounts and within the times prescribed.

Until a formal Contract is prepared and executed, this quotation, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

Prepared by:

\_\_\_\_\_  
Name of Bidder/Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

PhilGeps Number: \_\_\_\_\_



## TERMS AND CONDITIONS

### REHABILITATION, REPLACEMENT, AND RELOCATION OF THE THREE-PHASE PRIMARY ELECTRICAL LINES AND METERING SYSTEM AT NFA-SPGC COMPOUND IN TACURONG CITY, SULTAN KUDARAT.

#### I. SCOPE OF WORK

1. Replacement of wooden post to concrete/steel post
2. Relocation of meter device from inside to main distribution line / post
3. Upgrading the electrical system
4. Installation of Rods and Anchor concrete to support the structure

#### II. SCHEDULE OF DELIVERY

Completion of the Works is required within Thirty (30) calendar days from the receipt of Notice to Proceed.

#### III. SCHEDULE OF REQUIREMENTS AND TECHNICAL SPECIFICATIONS

Description	Lot	Qty/(Unit)	ABC (Php)	Cost of Bidding Documents (Php)
Supply, Delivery, Installation and Testing for the Rehabilitation, Replacement and Relocation of the Three Phase Primary Lines and Metering Systems at NFA SPGC Tacurong City, Sultan Kudarat	1	1	₱ 272,756.24	Php 500.00

Technical Specifications	Unit	Quantity
1. ES2	pc/s	2
2. F2-1	pc/s	2
3. M2-11A	pc/s	1
4. M5-1	pc/s	3
5. M5-10	pc/s	3
6. M5-28	pc/s	1
7. M8-15	pc/s	1
8. POLE 30FT CONC 9X 250 KG	pc/s	1
9. POLE 40 FT CONC 12X 500 KG	pc/s	1

MATERIALS NEEDED		
1. ANCHOR BLOCK CONCRETE	pc/s	2
2. BOLT DOUBLE ARMING 5/8X22 IN	pc/s	3
3. BOLT MACHINE 1/2X6 IN	pc/s	4
4. BOLT OVAL EYE 5/6X12 IN	pc/s	9
5. BOLT MACHINE 5/8X12 IN	pc/s	2
6. BOLT THMBLE EYE 5/8X12 IN	pc/s	1
7. CLAMP ANCHOR ROD BOND SINGLE EYE	pc/s	2
8. CLAMP DEAD END LOOP NO 1/0 ACSR	pc/s	6
9. CLAMP DEAD END STRAIN NO 2 -2/0 ACSR	pc/s	9
10. CLAMP GROUND ROD 5/8 IN GALVANIZED	pc/s	1
11. CLAMP GUY STARIGHT 3 BOLT HD	pc/s	10
12. CLAMP HOTLINE NO 2- 2/0 ACSR	pc/s	3
13. CLEVIS SECONDARY SWINING CLEVIS ONLY	pc/s	3
14. CONNECTOR COMP YHO-150	pc/s	1
15. CONNECTOR COMP YHO-300	pc/s	6
16. CUT OUT ARRESTER COMB 15 KVA 100A ST	pc/s	3
17. FUSE LINK UNIV BUTTON HEAD TYPE K 25 AMP	pc/s	3
18. HOOK GUY J TYPE	pc/s	4
19. INSULATOR SPOOL ANSI CLASS 53-4 3 IN DIA GROOVE	pc/s	3
20. INSULATOR SUSPENSION 13200 POLYMER	pc/s	
21. NUT EYE OVAL 5/8 IN CONVENTIONAL	pc/s	9
22. NUT LOCK MF TYPE 1/2 IN	pc/s	3
23. POLE 30 FT CONCRETE 9X250 KG	pc/s	4
24. POLE 40 FT CONCRETE 12X500 KG	pc/s	1
25. ROD ANCHOR THREADED SINGLE EYE 5/8 INX7 FT	pc/s	1
26. ROD ARMOR TAPPING NO 1/0 ACSR PREF	pc/s	2
27. ROD GROUND GALVANIZED 5/8 IN X 10 FT	pc/s	3
28. WASHER SQUARE FLAT 4 IN X4 IN X1/2 IN 7/8 IN DIA	pc/s	1
29. WIRE GROUNDING ALUM EC GRADE NO 4, 3 STRA	pc/s	2
30. WIRE GUY STEEL 3/8 IN 7 STRAND	pc/s	45
	pc/s	130
METERING MATERIALS		
1. BAND IT CLIP	pc/s	20
2. BAND IT STRAP	pc/s	45
3. BOLT CARRIAGE 5/8 X 6 IN	pc/s	12
4. BOLT DOUBLE ARMING 5/8 X 24 IN	pc/s	5
5. BOX METER BIG GALV	pc/s	1
6. BRAKE ANGLE DOUBLE SPAN 60" SPAN 18" DRP	pc/s	2
7. CLAMP POLE 7-8 IN DOUBLE	pc/s	1
8. CONNECTOR COMP YHO-200	pc/s	6
9. CROSS ARM STEEL GALV 3 IN X 4 IN X 10 FT	pc/s	3
10. EYE THERMAL 5.5 MMX 0.5MM	pc/s	20
11. HOSE LIQUID TIGHT	pc/s	15
12. LIQUID CONDUIT ADAPTER 1"	pc/s	12
13. MTR CL 0.2S 3 PHASE 4W 57-240V 60HZ	pc/s	1
14. NUT 5/8	pc/s	34
15. NUT LOCK MF TYPE 3/8 IN	pc/s	12
16. NUT LOCK MF TYPE 5/8 IN	pc/s	56
17. ELECTRICAL TAPE	pc/s	1
18. RUBBER TAPE	pc/s	1
19. WASHER ROUND 1-3/8 DIA X 12 GA 9/16 IN HOLE DIAM	pc/s	16
20. WASHER SQUARE FLAT 2-14 IN X 2-1/4 IN W 3/16 IN DIA	pc/s	56
21. WIRE THW/THHN COPPER 30MM2 STRANDED	LM	30
22. WIRE THW/THHN COPPER 5.5MM2 STRANDED	LM	150

## A. ELIGIBILITY REQUIREMENTS

Prospective bidders shall submit Three (3) certified true copies of the following documents during submission of sealed quotation:

1. Valid PhilGEPS Certificate of Registration (Platinum Membership); Or
  - a. Updated and Valid Mayor's Business Permit CY 2025
  - b. CY 2024 Income Tax Return
  - c. PhilGEPS Registration Number
2. Notarized Omnibus Sworn Statement
3. Statement of Compliance to the Technical Specifications
4. Signed and Conformed Terms and Conditions
5. Duly signed Quotation Form

## B. TERMS AND CONDITION FOR OPENING OF SEALED BIDS

- a. Bidders shall provide correct and accurate information required in the RFQ and Quotation Form.
- b. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of the submission of quotation.
- c. Price quotations to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- d. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- e. Award of contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- f. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.
- g. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- h. The NFA shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
- i. In case two or more bidders are determined to have submitted the lowest calculated quotations / Lowest Calculated and Responsive Quotation, the NFA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

## C. PERFORMANCE SECURITY

The performance security shall be in amount not less than the required percentage of the total contract price in accordance with the following schedule:



Form of Performance Security	Amount of Performance Security (not less than the required percentage of the Total Contract Price)
a. Cash or cashier's/manager's check issued by a Universal or Commercial Bank	Five Percent (5%)
b. Bank draft/guarantee or irrevocable letter of credit issued by a universal or commercial bank; provided however, that it shall be confirmed or authenticated by a universal or commercial bank, if issued by a foreign bank.	
c. Surety bond callable on demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)

### D. WARRANTY

To ensure that defects shall be corrected by the supplier, the unit shall be covered by a warranty of a minimum of one (1) year after the delivery of service.

### E. DUTIES AND RESPONSIBILITIES OF THE SUPPLIER

- The supplier shall supply, and deliver all the materials needed for the rehabilitation, replacement, and relocation of the Three-Phase Primary Electrical Lines and Metering System at NFA-SPGC Compound In Tacurong City, Sultan Kudarat within thirty (30) calendar days upon receipt of Notice to Proceed. Prior to the delivery, the supplier shall notify NFA for the delivery schedule. Upon the delivery of service the supplier shall submit the following documents:
  - Charge Invoice
  - Delivery receipt
  - Test data Sheet
- Contractor shall bill NFA upon completion of the works and after the complete submission of the required documents as mention in item IX.2 Obligation of the NFA.

### 3. REPLACEMENT OF REJECTS/DEFECTIVE UNITS

- All rejected units shall remain with the NFA until the delivery of the replacements within fifteen (15) calendar days after the receipt of Notice of Rejection. Failure to replace the rejected items within the

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prescribed period the NFA shall forfeit the Performance Security posted by the supplier/contractor and/or terminate the contract.

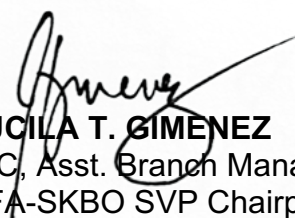
- b. Expenses incurred in the delivery of replacement of rejected items shall be borne by the supplier.

## F. DUTIES AND RESPONSIBILITIES OF THE NFA

1. Issue the Notice to Proceed (NTP) together with a copy of the approved Purchased Order to the successful bidder within three (3) calendar days from the date of the approval of the contract by the Head of Procuring Entity.
2. To facilitate payment of the procured goods upon submission by the supplier of the following required documents subject to usual accounting and auditing rules and regulations.
  - a. Accomplished Voucher
  - b. Sales Invoice (original copy)
  - c. Delivery Receipt
  - d. Notice of Award
  - e. Notice to Proceed
  - f. Purchase Order
  - g. Certificate of Inspection by NFA
  - h. Certificate of Completion
  - i. Test Data Sheet

## G. LIQUIDATED DAMAGES

Where the contractor refuses or fails to satisfactorily complete the work within the specified contract time plus any time extension duly granted and is hereby in default under the contract, the contractor shall pay the procuring entity for liquidated damages and not by the way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every delay day of delay. The NFA may rescind the contract price the cumulative amount of the liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.



**LUCILA T. GIMENEZ**  
OIC, Asst. Branch Manager /  
NFA-SKBO SVP Chairperson

Conforme:

Printed Name & Signature of Contractor / Authorized Representative

Date



## CONFORMITY WITH THE TECHNICAL SPECIFICATIONS

Type or print clearly the technical specifications on the space provided. **DO NOT LEAVE ANY BLANK.** A “YES OR NO” ENTRY WILL NOT BE ACCEPTED. FAILURE TO COMPLY WILL RESULT IN THE REJECTION OF THE BIDDER’S PROPOSAL

Bidders must state here either **“Comply or Not Comply”** against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid Evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

SPECIFICATIONS	STATEMENT OF COMPLIANCE
Rehabilitation, Replacement and Relocation of the Three Phase Primary Lines and Metering Systems at NFA SPGC Tacurong City, Sultan Kudarat	
<b>DELIVERY PERIOD:</b> WITHIN THIRTY (30) CALENDAR DAYS FROM RECEIPT OF NOTICE TO PROCEED	

\_\_\_\_\_  
Name of the Company

\_\_\_\_\_  
Signature of the Authorized Representative

\_\_\_\_\_  
Name and Designation (in print)

Date:



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## Omnibus Sworn Statement (Revised) *[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**



4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical WorkingGroup, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholdersof [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliancewith the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of theContract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any;and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.



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**10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]*

*[Insert signatory's legal  
capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

