



NATIONAL FOOD AUTHORITY

Central Visayas Regional Office (Region VII)

Governor Mariano Cuenco Avenue, Banilad, Cebu City

INVITATION TO SUBMIT QUOTATION

NOTICE IS HEREBY GIVEN that the National Food Authority-Region VII, through its Regional Procurement Committee (RPC), intends to procure the Contract for the **Supply and Delivery of Pest Control Chemical Requirements of NFA-Region VII for the Calendar Year 2025 through Small Value Procurement**.

Lot No.	Item Description/ Pesticide Active Ingredient	Quantity	Unit	Approved Budget for the Contract (ABC) (Inclusive of VAT, shipping, delivery and other fees)	
				UNIT COST (PhP)	TOTAL COST (PhP)
1	Beta Cyfluthrin 2.5SC	4	liters	3,600.00	14,400.00
2	Cyfluthrin 5%	3	liters	2,200.00	6,600.00
3	Alpha-Cypermethrin	24	liters	3,600.00	86,400.00
4	S-bioallethrin, Permethrin, & Piperonyl Butoxide	6	liters	9,877.00	59,262.00
5	Pirimiphos Methyl 25 EC	29	liters	3,100.00	89,900.00
6	Aluminum Phosphide, flask (in tablet form)	40	flasks	2,750.00	110,000.00
7	Aluminum Phosphide, pouch (1 pouch = 6 sachets)	224	pouches	731.27	163,804.48
8	Coumatetralyl, Dust	15	kg	1,726.00	25,890.00
9	Coumatetralyl, Paste	9	kg	1,225.00	11,025.00
	TOTAL				567,281.48

(Please see attached Terms and Conditions)

The Total Approved Budget for the Contract is **Five Hundred Sixty Seven Thousand Two Hundred Eighty One Pesos and 48/100 (PhP 567,281.48)** to be sourced from the Corporate Operating Budget of National Food Authority.

Interested suppliers shall fill-out the attached Request for Quotation (RFQ) Form to be submitted in a Sealed Envelope together with **Four (4) Certified Photocopies** of the following documents:

1. Documentary Requirements:

A. PhilGEPS Registration Number;

- B. Mayor's/Business Permit for 2025, where the principal place of business is located;
- C. Original duly signed Supplier's Profile to state the following:
 - A. Contact Information/ details of the company
 - B. Number of years in the business (specify the number of years); and
 - C. Organizational Chart/ Set-up including names of employees;
- D. Original terms and conditions duly conformed to by the offeror;
- E. 2024 Annual Income Tax Return;
- F. Original duly Notarized Omnibus Sworn Statement (OSS); and if applicable, Original duly signed and Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative, or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder;
- G. Original Financial Bid Form (Request for Quotation Form);

2. Other Additional Requirements:

- H. Valid Certificate of Product Registry from Fertilizer and Pesticides Authority (FPA) or Food Drug Administration (FDA);
- I. Certificate issued by the manufacturer that the bidder is an authorized distributor or reseller of the product;
- J. Valid Certificate of Registration of the Supplier from FPA or FDA (License to Operate);
- K. Current NFA-Operations Coordination Department/ Technical and Services Division (NFA-OCD/TSD) Certificate that the product being offered with given active ingredient passed the Technical Services Department (TSD) test and evaluation and is recommended for use in NFA Operations;
- L. Brochure and Material Safety Data Sheet (MSDS).

A complete set of bidding documents may be acquired by interested offerors starting **July 19, 2025 to August 7, 2025 from 8:00 AM to 5:00 PM, during Monday to Friday except for holidays** and on **August 8, 2025 up to 9:00AM only**, from the given address and website(s) below and upon payment of One Thousand Pesos (PhP 1,000.00) bidding fee.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and NFA Website, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their offers.

The Procuring Entity shall allow the offeror to present its proof of payment for the fees in person or through electronic means.

The NFA Region VII Procurement Committee will hold a **Pre-Bid Conference** on **July 28, 2025** at 2:00 PM at 2nd Floor, National Food Authority Building, Governor Mariano Cuenco Avenue, Banilad, Cebu City which shall be opened to prospective offerors.

All quotation forms and required documents shall be submitted to the RPC Secretariat through manual submission at 2nd Floor NFA Building, Governor Mariano Cuenco Avenue, Banilad, Cebu City on or before 9:30 AM of August 08, 2025. Late bids shall not be accepted.

Opening of Quotations shall be on August 08, 2025 at 10:00 AM at the 2nd Floor National Food Authority Building, Governor Mariano Cuenco Avenue, Banilad, Cebu City.

For further information please refer to:

Name of Contact Persons : **OLMA MARIE B. NEDIA, RPC Head Secretariat**
Name of Office : **NATIONAL FOOD AUTHORITY, Regional Office VII**
Postal Address : **Governor Mariano Cuenco Ave., Banilad, Cebu City**
Telephone Numbers : **(032) 254-8410**
E-mail Address : **bac.region7@nfa.gov.ph**
Website Address : **<https://www.nfa.gov.ph>**

Approved by:



PILITA P. BARAJAN

Chairperson, Regional Procurement Committee/
Concurrent Acting Assistant Regional Manager/
Acting Branch Manager, NFA Bohol

National Food Authority – Region VII

Small Value Procurement No. R07-RPC-GOODS-2025-01

REQUEST FOR QUOTATION

Date: _____

Quotation No. _____

Company Name : _____

Address : _____

Tel./Fax No. : _____

Please quote your lowest price on the item listed below and submit your quotation in a Sealed Envelope duly signed by your authorized representative **not later than 9:30AM of August 08, 2025.**


PILATA P. BARAJAN

Chairperson, Regional Procurement Committee/
Concurrent Acting Assistant Regional Manager/
Acting Branch Manager, NFA Bohol

Lot No.	Item Description/ Pesticide Active Ingredient	Quantity	Unit	Unit Price (PhP)	Total Price (PhP)
1	Beta Cyfluthrin 2.5SC	4	liters		
2	Cyfluthrin 5%	3	liters		
3	Alpha-Cypermethrin	24	liters		
4	S-bioallethrin, Permethrin, & Piperonyl Butoxide	4	liters		
5	Pirimiphos Methyl 25 EC	29	liters		
6	Aluminum Phosphide, flask (in tablet form)	35	flasks		
7	Aluminum Phosphide, pouch (in sachet)	224	pouches		
8	Coumatetralyl, Dust	15	kg		
9	Coumatetralyl, Paste	9	kg		
	TOTAL				

Please see attached Terms and Conditions.

Total Amount in words : _____

Delivery Period : _____

Supplier's Name and Signature_____
Date

To be accomplished if the Supplier cannot attend the Opening of Sealed Offers.

W A I V E R

I hereby waive my right to be present and/or witness the Opening of Sealed Offers to be undertaken by the procuring entity at the place and time mentioned in the Invitation to Submit Quotation.

Supplier's Name and Signature

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*
[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];
[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];
2. *[Select one, delete the other:]*
[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;
[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];
3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*
[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working

Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]